

# Liberty High PTSA

Supporting our Kids and Community

## Agenda: November 17, 2015 Board Meeting 6:00pm Career Center

Time	Owner	Item/Topic
6:00	Jason Owens	I. Call to Order
6:05	Camille Wright	II. Minutes Review / Take Roll
6:10	Dr. Josh Almy	III. <b>Principal Report</b>
6:30  6:35 6:45 6:55	Jason Owens    Janell Jordan Linda Galluzzo Camille Wright	IV. <b>Executive Committee Reports</b> A. President i. Position Update 1. Treasurer 2. Nominating Committee Reflections Contest – Sally Smith ii. Training – PTA & Law iii. Checks & Signatures iv. Save Records to DropBox v. Membership Goal – confirm # B. VP of Volunteers C. Treasurer’s Report D. Secretary
7:00 7:05 7:10  7:15 7:20 7:25  7:30	Paul Dutton Shelly Russell Tina Gort  Libbie FitzGerald Jennie Widermuth Erica Owens  K Montague/ L. Kahler	V. <b>Committee Reports</b> A. Advocacy Rep B. Board Member at Large C. Grants / Ways & Means i. Science Grant ii. Weight Training Grant iii. Other D. ISF Ambassador E. Membership F. Newsletter i. Next Issue by 11/20 ii. Include Treasurer position iii. Membership drive-local businesses iv. Include Nominating committee v. Membership Update, Goals with Visuals vi. AmazonSmile push G. Senior Events Chair 2015
7:35	Jason Owens	VI. <b>Old Business</b>
7:40	Jason Owens	VII. <b>New Business</b> A. Membership Outreach (postcards) Holiday Cards i. Former Inactive Members ii. Local Businesses iii. Teachers/Counselors B. Other
7:50	Jason Owens	VIII. <b>Action Item Quick Review</b>
8:00	Jason Owens	IX. <b>Adjourn</b>

# Grant Approvals FY2015

Date	Name	Mbr?	Item	Pts	Amount Requested	Amount Awarded
10/18/15	Robin Wood	Yes	Keyboard Case for Choir		\$430.00	\$430.00
10/18/15	Kayla Phillips	Yes	12 <sup>th</sup> Grade Psychology Kits		\$215.00	\$215.00
10/19/15	Brad Anderson	Yes	Conditioning Sleds		\$700.00	
10/02/15	Mark Buchli	No	Aquaponics Supplies		\$1,400.00	
<b>Total</b>	<b>4</b>	<b>3</b>			<b>\$2,745</b>	<b>\$645</b>

06/20/15	Michelle McKee	Yes	Gymnasium Flag		\$4,000.00*	\$4,000
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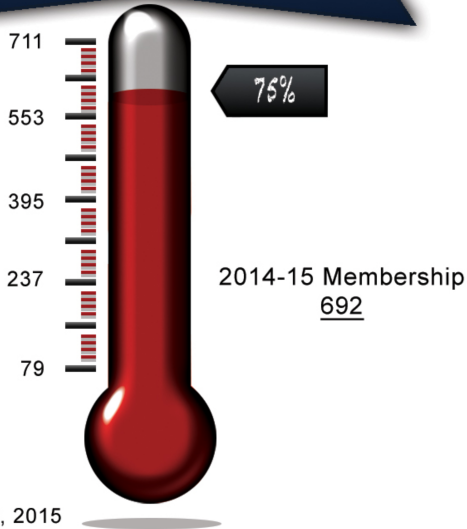
\*Balance that was transferred from the class of 2015 to the general fund at the end of the school year.

2016 ACTION ITEMS

Item	Owner	Update	Status
Passive Fundraising	<u>Tina Gort (lead)</u>		
Job Descriptions 1. President - <b>RECEIVED</b> 2. VP of Volunteers - <b>RECEIVED</b> 3. Treasurer - <b>RECEIVED</b> 4. Secretary - <b>RECEIVED</b> 5. Advocacy Rep - 6. Board Member at Large - <b>REC'D</b> 7. Grants – 8. ISF Ambassador – <b>RECEIVED</b> 9. Membership – <b>RECEIVED</b> 10. Newsletter – <b>RECEIVED</b> 11. Sr. Events Chair - <b>RECEIVED</b> 12. Sr Events Oversight – <b>UPDATED</b> 13. Ways & Means –			
Store PTSA documents	Camille Wright Linda Galluzzo Jason Owens	Determine deadline to get records stored	
Storage Keys (4 copies) 1. Tina White 2. Storage 3. Jason Owens	Jason Owens		
Tax form due to Board by November 1 Tax form due November 15	Linda Galluzzo		
Membership Drive			
This PTSA shall keep two copies of the Legal Documents Binder in two separate locations. The Secretary is responsible for maintaining both binders. Check status/location(s).	Camille Wright		
Recommended to Schedule Mid-Year Financial Review – January 2016		Need to Identify financial review committee	
Search for Treasurer  <small>If a vacancy occurs in a local PTA or council office, the executive committee may appoint a member to fill the vacancy until the next membership meeting. At the next membership meeting nominations shall be made from the floor with the consent of the nominee. The election shall be by ballot vote. A majority vote is necessary to elect. The election may be by voice vote if only one candidate is nominated for an office. The newly elected officer shall immediately assume the duties of the office.</small>			
Upload FINAL Minutes to Dropbox	Camille Wright		
Upload FINAL monthly financials to Dropbox	Linda Galluzzo		
Upload all AGENDAS dropbox	Erica Owens		

# Membership 2015-16

**790  
GOAL**



As of October 20, 2015

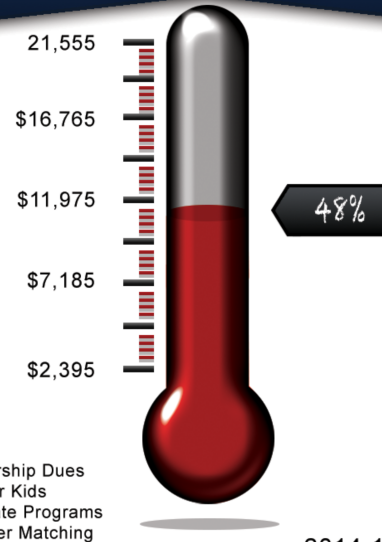
## Join PTSA

Joining PTSA does not require a time commitment. It involves paying a *very small* annual due to a community-based, non-profit organization that spends every penny to improve the lives of our children. Extended family, business leaders, seniors, and other members of the community are encouraged to join...not just parents or teachers of students.

HELP US REACH OUR GOAL OF 790 MEMBERS

# Donations 2015-16

**\$23,950  
GOAL**



Includes:  
--Membership Dues  
--Cash for Kids  
--Corporate Programs  
--Employer Matching

As of September 30, 2015

## Donate to PTSA

### MISSION STATEMENT

The Liberty High PTSA's mission is to support Liberty students, staff, parents and community as we strive to achieve our shared academic and life-skills goals by providing meaningful programs, volunteers, and financial support.



# PTSA Meeting – ROLL CALL

(Please sign in)

Location	Date
Liberty High School Career Center	November 17, 2017 @ 6 pm

PRINT NAME	SIGNATURE
1. Dutton, Paul	
2. FitzGerald, Libbie	
3. Galluzzo, Linda	
4. Gort, Tina	
5. Kahler, Leslie	
6. Janell Jordan	
7. Montague, Kimberly	
8. Owens, Erica	
9. Owens, Jason	
10. Russell, Shelly	
11. Widermuth, Jennie	
12. Wright, Camille	
13.	
14.	
15.	

## Liberty PTSA

### Enrichment Grants Scoring Rubric

The grant application is complete and has been approved by the Principal.	1
The project will enrich the educational experiences of Liberty students.	5
The budget of the project is reasonable and realistic.	5
The project can be used to benefit future students or has a long-term impact on current Liberty students.	5
The goals are clearly defined.	1
Specific activities are identified and are likely to lead to the desired results.	5
The plan to determine the success of the project is clearly stated and seems appropriate.	5
The project is likely to have a positive impact on a significant number of students or has the potential to have a profound impact on a smaller number of students.	5
The timeline of the project is realistic and appropriate.	1
The applicant is pursuing funding from other organizations.	Y N
<b>TOTAL POINTS</b>	<b>33</b>

Additional Comments/Concerns:

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- Results:  Approved as presented  
 Approved with changes – changes listed below  
 Not approved

Changes: \_\_\_\_\_

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PTSA President Signature: \_\_\_\_\_ Date: \_\_\_\_\_